

The Bead Roadshow
Orlando Live Events Center, Casselberry, FL
April 24th & 25th

Exhibitor Contract

General Information:

Hours: Friday 10-5, Saturday 10-5

Set-up: Thursday April 23rd from 4-8 *subject to change.

Break-down: Saturday April 25th from 5-7pm

Rates:

All rates for this event include electric.

Resale Table 8' with 2 chairs \$225 _____ tables = _____

--**Three Table special** \$600 _____ specials = _____

--**Five Table special** \$900 _____ specials = _____ Total Due: _____

Artisan Table 8' with 2 chairs \$200 X _____ tables = _____

To qualify for artisan rates 75% of your table must consist of artisan made pieces.

Teaching pod \$25 = _____

Contracts Due: March 15th, 2020.

Deposit of 50% of balance due upon contract submission.

Balance due no later than April 1st, 2020

Cancellations made on or before March 1st, 2020 will be refunded 50% of booth fee. After March 1st no refunds will be given.

For office use only:

Vendor: _____

Total Due: _____

Deposit paid: _____

Remaining Balance: _____

Balance Paid: _____

Contract accepted by: _____

This contract is between The Bead Roadshow, LLC and:

Company: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

E-mail: _____

Website: _____

I have read the terms and conditions and agree to all provisions stated therein. The company listed above will hereby be referred to as Exhibitor for the purposes of this contract and its terms and conditions. The Bead Roadshow, LLC will hereby be referred to as the Promotor. By signing below, I agree to pay the deposit and the balance due by the date above.

Exhibitor Full Name: _____ **Date:** _____

Exhibitor Signature: _____

Please tell us what you'll be selling at the event. In order to maintain a unique and diverse environment for our customers we ask that the items listed below and just these items are what you present at your tables. Changes must be pre-approved prior to setup.

Terms and Conditions

- 1. Terms & Conditions:** The front and the reverse of this Agreement comprise the entire understanding between parties. Its terms may only be varied by a written agreement signed by both parties. It is agreed that there are no other terms or conditions pertaining to this agreement.
- 2. Rules of Conduct:** Exhibitors agree to conduct themselves in a professional manner when dealing with promoters, fellow Exhibitors and event attendees. Exhibitor agrees to be friendly, helpful and welcoming to their fellow Exhibitors and all event attendees. Exhibitor agrees that any disagreements will be handled in private in a calm, respectful and professional manner. Exhibitor agrees that any concerns relating to a fellow Exhibitor will be brought directly to promoters and that promoters will have the final decision in resolving such issues. Exhibitor understands that any harassing, bullying in any way shape or form, or any attempt to sabotage the success of a fellow vendor will not be tolerated and is grounds for immediate removal from the event with no refund of fees at the discretion of the promoters at any time.
- 3. Merchandise:** As stated the exhibitor agrees to only sell merchandise listed above. Any and all changes must be approved and agreed upon in writing prior to setup. Promoter reserves the right to request removal of any merchandise not previously agreed upon.
- 4. Contracted Space:** Exhibitor is entitled to the space they have paid for. Displays may not be extended in any way by use of grids, planks, tables or other items. All furniture and display pieces must be contained within your contracted space. Promoter reserves the right to remove any such pieces and/or adjust rates accordingly. Area will be kept neat and clean and exhibitor agrees to remove all trash and debris at show close.
- 5. Exhibit Appearance:** All exhibitors must maintain a neat and professional exhibit throughout the duration of the event. Displays must be well lit and professional in appearance. Tables must be draped to the floor level. All storage containers, boxes, carts and non sale items must not be visible. Shopping areas must be free of obstructions or fall hazards.
- 6. Venue Violations:** Exhibitors will not nail, screw, tape or glue any object or signage to floors, walls, tables or venue structures. Any breach and subsequent damage and related repair expenses will be solely the responsibility of the exhibitor.
- 7. Insurance:** Exhibitor is aware that they may obtain insurance against all risks implicit or explicit in its participation of this show and that The Bead Roadshow, LLC and its associates are not responsible for said insurance.
- 8. Contract:** Exhibitor agrees that if The Bead Roadshow, LLC is compelled to cancel this event for any reason whatsoever that they will have no claim for loss or damages against The Bead Roadshow, LLC. Exhibitor agrees to comply with all rules of the event. The Bead Roadshow, LLC reserves the right to change, modify and/or cancel any part or whole of terms and conditions without prior notice.
- 9. Local/State Laws:** All exhibitors agree to comply to all laws and regulations of the city and state of the event and is responsible for all payment of all taxes and levies insofar as this event is concerned and understands the The Bead Roadshow, LLC is not liable for any claims or taxes in connection with this event.
- 10. Sales Tax:** All exhibitors are responsible for collecting and reporting sales tax according to the percentages set forth by the city, county or state of the event. Exhibitor is responsible for obtaining any necessary tax ID required to do business at the event. Please note that a sales tax ID is required to do business in most states. Exhibitor agrees that The Bead Roadshow, LLC is in no way responsible for obtaining the necessary documents.
- 11. Liability Clause:** Exhibitor agrees that The Bead Roadshow, LLC is in no way responsible for the safety of the exhibitor's display, merchandise or bodily injury.
- 12. Disclaimer Clause:** Exhibitor agrees that The Bead Roadshow, LLC or any of its associates are in no way liable for any damages or claims arising from Exhibitor's participation in the event including but not limited to claims arising from use of vehicles or equipment, move-in and move-out, event operations and from any claims arising from any act or omission by the Exhibitor, its owners, employees, agents or representatives and from any claims

arising from loss, burglary, pilferage, fire, water, accident negligence, force majeure or other cause regardless of whose act or omission may generate such claims.

Please initial below to indicate you have read all 4 pages including the Terms & Conditions.

Please mail your completed contract and deposit to:

The Bead Roadshow, LLC

7806 Montezuma Trl.

Orlando, FL 32825

To email contract please return to: thebeadroadshow@gmail.com and we will send a payment request via PayPal or Square.

The Bead Roadshow, LLC

Exhibitor

Please email thebeadroadshow@gmail.com with promotional images including logos, product and booth photos along with a description you would like us to include on the website and promotional materials.